

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 14&15, 2025

MONDAY, JULY 14, 2025

9:00:42 A.M. Opening: Pledge of Allegiance

Chairman Smith calls the meeting to order. Present for session are Commissioner Overbay, Commissioner Hawkins, Budget Director Nicole Thompson, Economic Services Director Ron Cridlebaugh, Public Information Officer Jill FitzSimmons, and Clerk of the Board Anabel Torres

9:02:24 A.M. Public Comment Period

- Tammy Donohue

9:06:13 A.M. Employee Recognition

Samantha Thompson	Clerk	10 years
William Jared Jr.	Maintenance	35 years
Theresa Pinneo	Treasurer	30 years
Joshua Patrick	Public Works	10 years
Fernando Ponce	Regional Justice Center	25 years
Shannon Gjesdal	Prosecuting Attorney	20 years
Daniel Mccue	Sheriff Patrol	25 years

9:09:45 A.M. Consent Agenda

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes:
  - a) Philip Scarfo, Regional Justice Center – New Hire
  - b) Donna McCrain, Regional Justice Center – Longevity
  - c) Jennifer McGregor, Regional Justice Center – Longevity
  - d) Tracie Schultz, Regional Justice Center – Longevity
  - e) Michael Menley, Regional Justice Center – Promotion
  - f) Sean Lewis, Prosecuting Attorney – Resignation
  - g) Kyle Talley, Sheriff – New Hire
  - h) Sean Duke, Sheriff – Retirement
4. Data Access Subscription Casual Use Agreement for Superior Court Public Documents

9:10:51 A.M. Board Discussion

9:28:52 A.M. BHU Ana Gonzalez

9:41:26 A.M. Executive Session RE: Contract Negotiation  
Executive Session Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 5-minute Executive Session pursuant to RCW 42.30.110 (d).

9:47:30 A.M. Moved Back to Regular Session

9:47:47 A.M. Recess

9:59:29 A.M. Back in Session

10:00:09 A.M. City of Leavenworth Mayor Florea

10:32:1 A.M. Recess

10:39:49 A.M. Back in Session

10:39:56 A.M. Economic Services Director Ron Cridlebaugh

*Discussion*

1. Resolution RE: Appointment of Anthony Medina to Lodging Tax Advisory Committee (LTAC)
2. Department Update

10:42:26 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Resolution RE: Appointment of Anthony Medina to Lodging Tax Advisory Committee (LTAC)

10:43:20 A.M. Executive Session: Real Estate

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

*Extend Executive Session by 10 minutes– Public Notified*

10:59:27 A.M. Moved Back to Regular Session

11:00:18 A.M. Natural Resources Director Mike Kaputa

*Discussion*

1. Award Chelan County Planting Project to Applied Ecology
2. Icicle Creek Instream Flow Rule Amendment/Commissioner Smith to Sign Icicle Work Group Letter
3. Applicant Authorization for 2025 Salmon Recovery Funding Board Grant Applications
4. Contract Change with Aspect Consulting for Icicle Work Group Technical Assistance
5. Interlocal Agreement with City of Leavenworth for River Recreation Management
6. Professional Services Agreement with EK Consulting for River Recreation Public Outreach and Stakeholder Engagement
7. Contract Modification with Parr Excellence for Mission Creek Fish Barrier Removal Project
8. Other

11:27:23 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Award Chelan County Planting Project to Applied Ecology
2. Icicle Creek Instream Flow Rule Amendment/Commissioner Smith to Sign Icicle Work Group Letter
3. Applicant Authorization for 2025 Salmon Recovery Funding Board Grant Applications
4. Contract Change with Aspect Consulting for 2025 Water Management Program Assistance
5. Contract Change with Aspect Consulting for Icicle Work Group Technical Assistance
6. Interlocal Agreement with City of Leavenworth for River Recreation Management
7. Professional Services Agreement with EK Consulting for River Recreation Public Outreach and Stakeholder Engagement
8. Contract Modification with Parr Excellence for Mission Creek Fish Barrier Removal Project

11:30:33 A.M. Jail Director Chris Sharp

*Discussion*

1. Departmental Update

12:01:46 P.M. Recess

12:03:24 P.M. Back in Session

12:04:31 P.M. Executive Session Re: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 10-Minute Executive Session Pursuant to RCW R42.30.110(1)(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

*Extend Executive Session by 15 minutes– Public Notified*

12:35:38 P.M. Moved Back to Regular Session

12:35:56 P.M. Recess until Tuesday

TUESDAY, JULY 15, 2025

8:59:20 A.M. Back in Session

9:00:04 A.M. Executive Session Re: Contract Negotiations  
Executive Session Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 15-minute Executive Session pursuant to RCW 42.30.110 (d).

*Extend Executive Session by 12 minutes– Public Notified*

9:28:09 A.M. Moved Back to Regular Session

9:28:30 A.M. Recess

9:32:13 A.M. Back in Session

9:32:25 A.M. Public Works Director Eric Pierson

*Discussion*

1. Right of Way Use Agreement for Park Improvements with Manson Park and Recreation District
2. Supplement No. 1 to Agreement No. 2024-03 with David Evans Associates, Inc. for Easy Street/School Street Intersection Improvement Project, County Road Project 738 (CRP 738)
3. Open Item

9:34:52 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Right of Way Use Agreement for Park Improvements with Manson Park and Recreation District
2. Approve Supplement No. 1 to Agreement No. 2024-03 with David Evans Associates, Inc. for Easy Street/School Street Intersection Improvement Project, County Road Project 738 (CRP 738)

9:35:32 A.M. Malaga Water District Franchise Renewal Discussion

- Renewal Application
- Letter re: Three Lakes Exemption
- Malaga Water District Current System Map

10:04:43 A.M. Recess

10:08:54 A.M. Back in Session

10:08:54 A.M. Community Development Director Deanna Walter

10:08:55 A.M. Public Hearing

ZTA 24-430 – Amendment to Leavenworth Municipal Code for adoption of Ordinance No. 1710-25 amending portions of the Leavenworth Municipal Code concerning the utility connection requirements for Accessory Dwelling Units (ADU) in the Urban Growth Area

10:10:38 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Resolution Re: ZTA 24-430 – Amendment to Leavenworth Municipal Code for adoption of Ordinance No. 1710-25 amending portions of the Leavenworth Municipal Code concerning the utility connection requirements for Accessory Dwelling Units (ADU) in the Urban Growth Area

*Discussion*

1. Fees Schedule – Missing Items
2. Department update

10:18:16 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Final Plat Approval Re: (Plat 22-223 Howson)

10:34:01 A.M. Recess

11:03:00 A.M. Back in Session

11:04:00 A.M. Chelan-Douglas Regional Port Authority Meeting

12:57:00 P.M. Adjourn

*Board adjourns until Monday, July 21, 2025.*

*Weekly Voucher Approval for Payment*

<i>Current Expense</i>	<i>\$ 748,159.27</i>
<i>Other Funds</i>	<i>\$ 1,363,539.91</i>
<i>Total all Funds</i>	<i>\$ 2,111,699.18</i>

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, CHAIRMAN

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ANABEL TORRES, Clerk of the Board